



Please Post
POSITION ANNOUNCEMENT
UNIVERSITY OF SOUTH FLORIDA, TAMPA CAMPUS
COLLEGE OF THE ARTS, INSTITUTE FOR RESEARCH IN ART

The University of South Florida invites applications from accomplished researchers and scholars with a demonstrated commitment to one or more of USF's strategic priorities in community engagement; enhancing global literacy and impact; and integrated, interdisciplinary inquiry.

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| Position | Deputy Director – Contemporary Art Museum, Institute for Research in Art, #3678, 12-month non-tenure earning faculty position, Associate In, with start date of August 2017. |
| Salary | Competitive and commensurate with experience. |
| Minimum | Advanced degree in art history, art studio practice, museum studies, arts administration or equivalent experience. Demonstrated extensive knowledge of contemporary art. Minimum of five years' experience in a supervisory arts administration position. |
| Preferred | <p>Experience with the mission, structure, and operation of the visual arts museum at all levels, including budgetary and long-range strategic planning. Experience researching and developing funding sources, working with donors, and a proven record of successfully applying for, receiving, and administering grants.</p> <p>Experience working in a research-oriented academic environment coupled with a commitment to arts education in higher education; the ability to promote and foster interdisciplinary practices; and a demonstrated commitment to promoting a climate of diversity throughout the institution and its programming.</p> <p>Vision, leadership, and excellent managerial and supervisory skills and experience working with a wide range of museum faculty and staff. Excellent oral and written communication skills; strong organization skills and attention to detail, deadlines and follow through.</p> <p>Curatorial experience with a record of exhibitions in contemporary art, and of working with artists to realize commissioned projects or exhibitions.</p> <p>Desire and ability to work in a collaborative environment with artists, faculty, staff, students, visitors, and community partners. History of serving as an advocate for the arts, and ability to represent the museum to local, national and international partners and constituents.</p> |
| Duties | The Deputy Director of the University of South Florida Contemporary Art Museum is a critical member of the leadership team of USF's Institute for Research in Art, which includes the world-renowned Graphicstudio, the Contemporary Art Museum, and the Public Art program. The position reports to the Director of the Institute for Research in Art and oversees strategic planning, personnel, programs, the permanent collection, marketing, and financial support of the Museum. |
| Responsibilities | <p>Research and identify public and private funding sources and provide leadership for financial support for the Museum including grant applications, corporate partnership program and other fundraising initiatives.</p> <p>Manage the day-to-day activities of USFCAM including all personnel and programs and provide leadership and motivation to maintain a cooperative and effective working environment for faculty, staff and students. Oversee the operations and maintenance of the museum's facility.</p> <p>Work directly with the Director of the Institute to develop strategic planning to include curatorial research, temporary exhibitions, educational programs, development of budgets and financial support.</p> <p>Ensure the timely execution of all programs including exhibitions, events, promotion and marketing and the design and publication of supportive materials such as catalogues and brochures while adhering to institutional policies and protocols and departmental budgets.</p> <p>Evaluate staff, maintain effective and cooperative working relationships with museum staff, visitors, donors, vendors, community partners, and representatives of other museums nationally and internationally.</p> <p>Develop interdisciplinary relationships across USF campuses and foster connections with other institutions and organizations.</p> <p>Serve as a persuasive and articulate communicator to represent the USF Contemporary Art Museum to local, national and international constituents. Serve as lecturer for arts administration and serve as faculty for internships and directed study.</p> |

Application

Apply online at www.usf.edu/employment; search for job opening number #12392. Please submit application, cover letter, vitae, and list of contact information for 3 references. **IMPORTANT! YOUR COVER LETTER, VITAE, PLUS OTHER REQUESTED MATERIAL MUST BE IN ONE ATTACHMENT. To ensure full consideration, please apply by March 13, 2017; however, applications will be received until the position is filled.**

School

The USF Institute for Research in Art encompasses the Contemporary Art Museum, Graphicstudio, and Public Art. The Institute for Research in Art is an experimental, research-based program dedicated to collaborating with leading international artists. Please review the website at <http://www.ira.usf.edu>.

College

The College of The Arts offers undergraduate and graduate degree programs and enrolls over 1400 majors. Within the college there are four academic schools: the School of Architecture and Community Design; the School of Art and Art History; School of Music, and the School of Theatre and Dance along with the internationally acclaimed Institute for Research in Art comprised of the outstanding Contemporary Art Museum and Graphicstudio. Please review our home page at <http://www.arts.usf.edu>.

University

The University of South Florida System is a high-impact, global research system dedicated to student success. The USF System includes three institutions: USF; USF St. Petersburg; and USF Sarasota-Manatee. The institutions are separately accredited by the Commission on Colleges of the Southern Association of Colleges and Schools. All institutions have distinct missions and their own detailed strategic plans. Serving over 48,000 students, the USF System has an annual budget of \$1.6 billion and an annual economic impact of \$4.4 billion. USF is a member of the American Athletic Conference.

With more than 16,000 employees in the USF System, the University of South Florida is one of the largest employers in the Tampa Bay region. At USF you will find opportunities to excel in a rich academic environment that fosters the development and advancement of our employees. We believe in creating a talented, engaged and driven workforce through on-going development and career opportunities. We also offer a first class benefit package that includes medical, dental and life insurance plans, retirement plan options, tuition program and generous leave programs and more.

To learn more about working at USF please visit: [Work Here](#). [Learn Here](#). [Grow Here](#).

Community

The Tampa Bay Area has a culturally diverse population of nearly 2.9 million. Its historic Ybor City, the former cigar capital of the world, is a thriving center for jazz, blues and alternative music, experimental theatre, poetry and art. The University has convenient access to four major performing arts centers, including the Straz Performing Arts Center, the largest in the Southeast. The Bay Area also benefits from several local professional theater and dance companies. For more information about Tampa, please visit www.visittampabay.com.

Legal Notices

The University of South Florida is an equal opportunity, equal access and affirmative action employer. Women, minorities, veterans and persons with disabilities are strongly encouraged to apply for this position. The search and selection process will be conducted in accordance with provisions of the Government in the Sunshine laws of the State of Florida. Meetings of the search committee are open to the public. All documents related to the search are available for public inspection. For additional information or disability accommodations please contact Amy Allison, Search Facilitator, aallison@usf.edu or call 813/974-4164 or FAX: 813/974-5130 at least five working days in advance of need. This position is subject to a criminal background check.