

**2020 Association of Academic Museums & Galleries
Annual Conference**
Risk & Bravery: Action and Response in the Academic Museum
June 17-20, 2020 | The University of Kansas, Lawrence, Kansas

Call for Proposals
Submission Deadline: January 24, 2020

What does it mean for academic museums and galleries to take risks and to be brave, possibly even creating alternative museum practices or diverting from our parent institution's desires?

How do 21st century academic museums embrace risk, both intentionally and responsively, for our campus and community constituents? Or alternatively, what is at risk in our institutions--might these be collections, ideas, or values? Furthermore, how do our institutions embrace bravery through actions that may be controversial in order to dismantle, restructure, or try new approaches to how we bring together collections, stories, exhibitions, education, and social issues with and for our communities?

In the spirit of risk and bravery, AAMG has changed some of the session formats in response to your feedback.

OVERVIEW OF SESSIONS/PROPOSAL FORMATS

Session Proposals

These sessions will include four speakers who each present for fifteen minutes on a focused topic. There should be time left at the end for Q&A. Proposals for Open Call Sessions should include information on the four presenters and one moderator, who may be one of the four presenters for the session. Sessions are 1.5 hours.

Bold Stories

These single presentations can be 10 minutes or 15 minutes and will be grouped with other Bold Stories presenters by the conference committee. These Bold Stories are intended to showcase the variety of work that you do, possibly related to the conference theme of risk and bravery, or not.

Roundtable Facilitator

Would you like to lead a conversation on a specific topic? We invite you to propose a topic and explain why your skills, experiences, and interests will contribute to your success as a discussion leader/facilitator, particularly as this relates to the conference theme. As a Roundtable Facilitator, you will welcome attendees, offer a 5-10 minute overview about the topic and your personal connection to it, and then facilitate a conversation and/or participatory activity with those present. Roundtables are 1.5 hours.

Poster Sessions

Poster sessions provide a great opportunity for emerging museum scholars to showcase their research. Tell us about your research topic and how it is relevant to the conference theme. Poster specifications are as follows: Each presenter will be provided an easel, a black foam core support (40" x 32"), and two heavy duty clamps. Dimensions are limited to 40" x 32" (101.6 cm x 81.28 cm).

Professional Practice Workshops

Two moderators will lead these workshops. If you would like to be considered to co-lead a workshop in any of these areas, please submit a proposal. These focused workshops will be 1.5 hours.

- Accreditation
- Risk Management
- Finance
- Development & Membership
- Collections at Risk or Taking Risk
- Facilities – Taking Risk when restructuring, renovating or building museums and galleries

Panel Discussions

Four speakers will engage in a moderated discussion led by an AAMG board member or University of Kansas museum staff member. Some speakers will be invited to participate by the moderator, but you can also throw your name in the hat if you are an expert in one of these areas and have something to contribute. Panel discussions will be 1.5 hours.

- Diversity and Bravery
- Emerging Professionals and Risk
- Advocacy and Bravery
- Students – Taking Risk or Being Brave
- Task Force on Collections at Risk

**Proposals must be submitted no later than 5:00 pm, January 24, 2020.
Late proposals will not be accepted.**

2020 AAMG Conference – Risk & Bravery PROPOSAL PLANNING WORKSHEET

AAMG has moved to an online submission form for proposals. The online submissions will be available on the AAMG website starting *Tuesday, Nov. 19, 2019.*

This worksheet is intended for you individually, or with other members of your group, to work through the details of your proposal before submitting your proposal online.

The information in this worksheet will enable you to easily input completed information in the Online Proposal Form.

SUBMISSION DEADLINE: January 24, 2020

SESSION PROPOSALS

What is your session or workshop about? What will attendees learn from it? How does it fit in with the 2020 theme RISK & BRAVERY?

Section One

1. **Proposer Contact Information (Name, title, institution, location, email)**
2. **Session Abstract** (150 words max)
3. **Title** (Maximum of 10 words)
4. **Description** (Maximum of 75 words) *The overall focus and goal of the session or workshop. Key points and supporting topics. This should persuade your target audience to participate. **If the session is accepted, this will be used in the Program***.*
5. **Uniqueness & Relevance** (Maximum of 25 words or less) *Sum up why your session or workshop is innovative and relevant.*
6. **Objectives / Learning Outcomes** (Maximum of 250 words) *Clearly describe (up to three) objectives and potential learning outcomes of the session or workshop. Objectives set the direction and keep it focused.*
7. **Engagement** (Maximum of 75 words.) *Describe the intended audience participation strategies.*
8. **Audience** (Maximum of 20 words) *Describe the intended audience (emerging professional, senior level, curators, education staff, etc.).*
9. **Relationship to Theme** (Maximum 75 words) *How does your session or workshop relate to 2020 theme of Risk & Bravery?*
10. **Additional Comments** *Is there anything else we should know?*

Section Two

4 Presenters & Moderator Information

Each session is limited to up to 4 presenters and 1 moderator. A moderator can also be a presenter (and the session proposer), but does not have to be.

1. **Moderator Contact Information. (Name, title, institution, location, email)** *Please note that the moderator should be an employee of an academic institution if possible.*
2. **Why has this person been chosen as a potential moderator for this session?** (Maximum of 100 words.)
The following information is required for each of the 4 Presenters:
3. **Contact Information (Name, title, institution, location, email)**
4. **Why has this person been chosen as a potential presenter for this session?** (Maximum of 100 words.)

5. Is this presenter confirmed? (Yes/No)

BOLD STORIES

1. **Presenter Contact Information (Name, title, institution, location, email)**
2. **Outline your bold story!** *(Maximum of 250 words)*
3. **How does your story relate to the 2020 theme of Risk & Bravery?** *(Maximum of 150 words)*
4. **Provide a brief professional biography.** *(Maximum of 150 words)*

ROUNDTABLE FACILITATOR

1. **Contact Information (Name, title, institution, location, email)**
2. **Topic** *(Maximum of 250 words)* Explain why your skills, experiences, and interests will contribute to your success as a discussion leader, particularly as this relates to the conference theme.
3. **Provide a brief professional biography.** *(Maximum of 150 words)*

POSTER SESSION

1. **Contact Information (Name, title/area of study, institution, location, email)**
2. **Title** *(Maximum of 10 words)*
3. **Describe your research topic and how it is relevant to the theme** *(Maximum of 250 words)*

**Please note that you are required to be present at your poster session.*

PROFESSIONAL PRACTICE WORKSHOP CO-LEADER

Contact Information (Name, title, institution, location, email)

1. **Select the Topic that you are interested in co-leading:**
 - Accreditation
 - Risk Management
 - Finance
 - Development & Membership
 - Collections at Risk or Taking Risk
 - Facilities – Taking Risk when restructuring, renovating or building museums and galleries
2. **Tell us about your experience and why you should be a workshop moderator.** *(Maximum of 300 words)*
3. **How would you lead a workshop on this topic? What format would you use?** *(Maximum of 150 words)*
4. **Provide a brief professional biography.** *(Maximum of 150 words)*
5. **Attach your resume online.** *(No more than four pages)*

PANEL DISCUSSION PARTICIPANT

Contact Information (Name, title, institution, location, email)

1. **Select the topic that you are interested in participating in:**
 - Diversity and Bravery
 - Emerging Professionals and Risk
 - Advocacy and Bravery
 - Students – Taking Risk or Being Brave
 - Task Force on Collections at Risk
2. **Tell us about your experience with this topic and why you should be included in one of the panel discussions.** *(Maximum of 300 words)*
3. **Share some distinctive information that you might share on this topic.** *(Maximum of 150 words)*
4. **Provide a brief professional biography.** *(Maximum of 150 words)*
5. **Attach your resume online.** *(No more than four pages)*

2020 AAMG Conference Proposal Policies & Guidelines

AAMG limits the number of sessions that individuals can be included in; individuals may present in one session and moderate one session. This is done to ensure that a variety of perspectives are represented.

POLICY ON FINANCIAL ASSISTANCE FOR PARTICIPANTS

AAMG does not provide remuneration or travel reimbursement to any moderators or speakers participating in conference sessions. Instead, we try to keep our conference as or more affordable than other museum conferences. Presenters are welcome to apply to Student Scholarships if they are eligible.

POLICY ON CONSULTANTS AND FOR-PROFIT SERVICE PROVIDERS PROPOSING SESSIONS

AAMG encourages session proposals from company representatives and private consultants. However, the following policies and counsel ensure that these sessions are effective:

- 1) Your session must address an issue or topic in an objective manner. During your session, it is OK to present your work, but it must be done in a manner that addresses a broad context and avoids specifically endorsing your business.
- 2) It is strongly preferred that a museum professional (not a client) serve as the session moderator, while you serve as a speaker.
- 3) Your session panel should not consist of only yourself and your clients.
- 4) No payment of professional fees will be paid to any consultant or for-profit service provider for facilitating or presenting in a session or workshop. It is expected that all participants donate their time and expertise to the program.

WHEN WILL AAMG CONTACT YOU?

You will be notified by **February 28, 2020** if your session has received **approval or not**.

Someone assigned to your session will contact you directly to follow up with any recommendations.